

# National Environmental Health Association

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- x Tables should be numbered in order of mention and cited within the text when it is first referred to and any other time information that table is directly mentioned. For example: The findings indicated that 50% of the surveyed participants disagreed with the question (Table 1).

## Figures

- x Each figure must be saved as an individual document (not as an embedded object within the text).
- x Each figure must be digitally created in black and white, grayscale, or color-print 9 Ariel font wherever possible. Color is preferred.
- x Acceptable formats:
  - o XLS (if the original document for the figure was created in Excel)
  - o PDF (created from the original software and saved at press quality with all fonts embedded)
- x Unacceptable image formats: BMP (bitmap), GIF, PowerPoint files, and Word.
- x Figure titles and footnotes should not be included in the image. Please submit these in a separate Word document.
- x Figures should be numbered in order of mention and cited within the text